

TO: School of Education Faculty

FR: School of Education Scholarship Committee
Lisa Wolf-Wendel, Chair

RE: Faculty recommendations on behalf of student scholarship applicants

To harmonize faculty recommendations for students who are applying for School of Education scholarship with the requirements of the various donor-based and fee-supported achievement scholarships, the Scholarship Committee has prepared a common form to be used by faculty who are serving as recommenders for students.

For any doctoral or masters student for whom you are serving as a reference, please complete the appropriate form (doctoral or masters) and submit it in a sealed envelop to the student or leave it with the receptionist in the School's Welcome Center.

The deadline for receipt of completed forms is **February 28, 2009**

Doctoral Applicant

1. Name of student _____
2. Name of Faculty Recommender _____
3. How long have you known the student applicant? _____
4. In what capacity have you known the applicant?

	no basis for comment	poor	fair	good	very good	excellent	Comments/ Explanation
Record of scholarly Activities ¹							
Professional service, Leadership and performance ²							
Provide additional comments related to the student's financial need							
Provide additional comments related to the student's scholarly, professional and service activities and achievements							

¹ Includes presentations at local, state, or national professional conferences and publications in local, state, or national professional outlets, including journals, newsletters, monographs, and technical, curriculum or research reports during the student's graduate program.

² Includes service and leadership in local, state or national professional associations, advocacy organizations or government agencies and involvement in and contributions to professional practice, both individual accomplishments and collaboration with others in program or service provision or improvement during the student's graduate program.

Masters Applicant

1. Name of student _____
2. Name of Faculty Recommender _____
3. How long have you known the student applicant? _____
4. In what capacity have you known the applicant?

	no basis for comment	poor	fair	good	very good	excellent	Comments/ Explanation
Record of academic engagement							
Professional service, leadership and performance ²							
Provide additional comments related to the student's financial need							
Provide additional comments related to the student's scholarly, professional and service activities and achievements							

¹ Academically engaged students go above and beyond the classroom expectations. They are eager learners, take academic work seriously, and are committed to their academic career. The academically engaged student may participate in research projects, professional presentations, publications, or other academic pursuits beyond the classroom.

² Includes service and leadership in local, state or national professional associations, advocacy organizations or government agencies and involvement in and contributions to professional practice, both individual accomplishments and collaboration with others in program or service provision or improvement during the student's program.