

REQUEST FOR TENTATIVE EVALUATION OF CREDIT

This form provides a tentative evaluation of coursework that you plan to complete at another college/university and transfer to KU. After completing the coursework, request that the college/university send your official transcript to **University of Kansas, Office of Admissions and Scholarships, KU Visitor Center, 1502 Iowa, Lawrence, KS 66045**. After that transcript is received, an official evaluation will be made and the credit will be awarded to your KU record. Quarter hours will be converted to semester hours as follows: 1 quarter hour = 2/3 semester hour.

Name _____ KUID _____ Major _____

Address _____ City, State, Zip _____ Telephone (____) _____

E-Mail _____ Is this part of your last 30 hours? _____

School I plan to attend: _____ City/State _____ Expected Term of Enrollment _____

Requirement(s) you wish to satisfy: _____ Today's Date _____

Please list exact department prefix and course number of the course you wish to take at the school you plan to attend:

Dept. Prefix & Number	Course Title	Credit Hours	Admissions Evaluation (<u>Office use only</u>)	KU Credit hrs (<u>Office use only</u>)

Reviewed by _____ Date _____

O.K. to complete credit out of residence? ____ Yes ____ No O.K. to take course at a 2 year institution? ____ Yes ____ No ____ N/A

Comments: _____

*If you have not been formally admitted to SOE, please email Michele Casavant (casavant@ku.edu) to set up an appointment. Students who have been formally admitted need to email Belinda Reynolds (belindar@ku.edu) to set up an appointment.