

School of Education Grade Dispute Form

Date _____

Student name _____

Student KU ID# _____

Course # and title _____

Instructor's name _____

Semester/year _____

Course grade assigned _____

Copy of syllabus attached

Written statement from student (below or attached)

Summary statement of steps taken to communicate with instructor (below or attached)

Copies of available graded work for the course and/or a list of grades received on assignments attached

1. Student statement explaining why do you believe there was an improper application of the grading procedure announced for the course by the instructor.

2. Summary of steps taken to resolve the grade dispute.