Approval of Remote Committee Participation

Check one: □ Oral Comprehensive □ Final Defense

Student Name (please print)       ID #
Student Email Address

The School of Education’s Graduate Division permits one member of a student’s committee to be connected from a distant site for required committee meetings, but only if several conditions are met. The conditions are:

a. The remote member cannot be the Graduate Studies representative (outside member)
b. Advance written agreement of the student first, and then all committee members, has been obtained;
c. Any visual aids or other materials have been distributed in advance to the remote member;
d. The remote member participates in the entire and complete conduct of the meeting;
e. The major professor has accepted responsibility for the oversight of any logistical arrangements necessary; and
f. Any costs associated with remote participation are not the responsibility of the School of Education, and must be arranged in advance.

We, the undersigned, are aware that one member of this committee will be participating remotely in this meeting and agree to this remote participation. We verify that all of the above conditions have been or will be met for the committee meeting checked above.

(Faxed signatures will be accepted.)

Student ___________________________ Date ____________

Major Professor _________________________ Date ____________

Graduate Studies Representative and Committee Member _________________________ Date ____________

Remote Committee Member _________________________ Date ____________

Committee Member _________________________ Date ____________

Committee Member _________________________ Date ____________

Assoc. Dean, Graduate Division _________________________ Date ____________

Name of Department underwriting costs (if necessary)